

Category	Term	Definition
Mission	St. Stephen's Episcopal Church	St. Stephen's Episcopal Church is an inclusive, nurturing, and healing community that seeks and invites all to practice the transformational and empowering work of Jesus Christ among us and in the world.
Mission	St. Stephen's Episcopal School - Houston	St. Stephen's Episcopal School, Houston, nurtures each child's academic, creative, and spiritual potential.
Partners	(School) Board of Trustees	Governing body of SSES; responsible for hiring the Head of School, establishing the budget, and setting strategic priorities
Partners	Bellows	The construction company chosen through a competitive RFP process to serve as the contractor at risk to build the Phase 1 building
Partners	Diocese	The Episcopal Diocese of Texas; the owner of the campus land
Partners	Gensler	The architectural firm that was called in 2016 to create a joint Church and School 20-year campus Master Plan and provide inspirational drawings
Partners	HR&A Advisors	A real estate and urban planning firm that was chosen by a competitive RFP process to provide strategic advisory services to bring a development solicitation to market
Partners	Kirksey Architecture	The architectural firm that was chosen by a competitive RFP to design and oversee the construction of the Phase 1 building.
Partners	Mission Real Estate Team (MRET)	A task force of the Church and School to execute the Mission Real Estate Grant from Trinity Wall Street, leading to the solicitation of a developer
Partners	Project Oversight Committee	The committee tasked with overseeing Phase 1 of the Master Plan
Partners	SSEC / St. Stephen's Episcopal Church	The Church is the sole member of the School Corporation; the Church Corporation decides acquisitions, sales, demolitions, and construction of and on campus land
Partners	SSEC&S	St. Stephen's Episcopal Church and School
Partners	SSESH / St. Stephen's Episcopal School - Houston	A private school in the Montrose neighborhood that serves students ages 15 months old through 8th grade
Partners	Steering Committee	A group formed of vestry and trustees in 2015 to oversee the planning and fundraising process for new campus facilities
Partners	Vandersall Collective	A leader in faith-based strategic visioning and planning for parish properties to support congregations and community needs
Partners	Vestry	The governing body of SSEC
Space	Community House / COHO	A building on the SSEC&S campus located at 1755 Sul Ross
Space	da Vinci Lab	Housed in the Havens Center at 1827 W. Alabama, the da Vinci Lab is a program and space for the creative integration of arts and sciences
Space	Driscoll Apartments	A building on the SSEC&S campus located at 3811 Driscoll
Space	Garage Apartment	A building on the SSEC&S campus located behind 3811 Driscoll
Space	Gathering Area	The Gathering Area is the carpeted hall outside of the Nave; the main reception desk is located in the Gathering Area

Space	Havens Building	A building on the SSEC&S campus located at 1831 W. Alabama; home to the da Vinci Lab for Creative Arts & Sciences
Space	L Building	The 2-story wing of the building at 1805 W. Alabama which includes the reception area, library, offices, classrooms, and music room.
Space	Monro Building	A building on the SSEC&S campus located at 1800 Sul Ross; the Monro Building includes Pecore Hall
Space	Montessori Houses	Three buildings on the SSEC&S campus located at 1822, 1826, and 1830 Sul Ross
Space	Nave	Located at 1805 W. Alabama, it is the central worship space on campus and accomodates other large group functions
Space	Nevers Building	A building on the SSEC&S campus located at 1823 Sul Ross
Space	Sacristy	A room where preparations for worship occur
Space	Sanctuary	The area of the church in which the altar rests
Space	Sul Ross House	A building on the SSEC&S campus located at 1836 Sul Ross
Education	Elementary	The Elementary program serves students from 1st through 6th grade and is further divided into Lower Elementary (1st - 3rd grade) and Upper Elementary (4th - 6th grade).
Education	Middle Years	The Middle Years program serves students in 6th through 8th grade.
Education	Orientation	The Orientation program serves students ages 15 months to 3 years.
Education	Primary	The Primary program serves students from 3 years old through Kindergarten.
Development	Affordable / Workforce Housing	Serving folks like teachers and custodians, affordable housing requires occupants to spend no more than 30% of their gross income on housing needs
Development	Capital Campaign	The 2015 Daring to Grow fundraising effort of the School and Church raised \$5.2 million for the construction of the Phase 1 building from individuals and foundations. The School campaign was not completed.
Development	Community Hub Models	A development model which seeks outside partners to expand mission impact
Development	Ground Lease	Ground leases are used in commercial real estate. The real estate developer leases the land from the landowner for a period of up to 99 years. The developer makes improvements, and at the end of the lease term, the improvements become the property of the landowner. Ground leases allow landlords to retain control over their land while simultaneously receiving a steady income.
Development	Market-Rate Housing	Housing that already exists or is part of a proposed development that is based on existing area market values and demand, rather than relying on any kind of subsidies or government assistance
Development	Master Plan / Campus Plan	Completed in 2015, this plan helped the SSEC&S community reimagine what our footprint in Montrose could look like to serve our mission and our community. This plan has been informing both Phase 1 and Phase 2 as we are moving forward.
Development	Mixed-Use Development	Development projects that provide more than one use or purpose within a shared building or development area; Source: https://www.minneapolisfed.org/article/1998/what-does-mixeduse-development-mean

Development	Phase 1	The project underway and monitored by the Vestry, Board of Trustees, and Project Oversight Committee, which includes the development of a new building that will incorporate a new gathering space, classrooms, music facilities, and offices
Development	Phase 2	The project underway and monitored by the Vestry, Board of Trustees, and the Mission Real Estate Team, which includes the development of a potential mixed-use development that will further the mission of SSEC&S as well as provide revenue to invest in our future
Development	Request for Proposal / RFP	A business document that announces a project, describes it, and solicits bids from qualified contractors to complete it; Source: https://www.investopedia.com/terms/r/request-for-proposal.asp
Development	Third Space	Social surroundings that are separate from the two usual social environments of home and the workplace (e.g., churches, cafes, clubs, public libraries, gyms, bookstores, stoops, parks)
Development	Trinity Wall Street Gift of Place Grant	A grant awarded in 2022 by Trinity Church Wall Street to SSEC, Diocese of Texas, for the securing of a real estate consultant to assist with clarifying the values and vision and selecting a developer to carry out the vision
Development	Value Engineering	A methodology that ensures the owner is not overpaying for quality when an equally effective option exists; Source: https://www.architectmagazine.com/design/value-engineering-beyond-cost-cutting
Development	Water detention	Natural and human made modes of holding large amounts of water to limit flooding